



# SACS News

*News and Information from SACS Software*

## Mobile Applications

SACS Vehicle Maintenance is our latest mobile application. It allows you to track vehicle maintenance, service dates, and fuel consumption. This application is now in beta testing and will be released in the fall.



Updates to the Work Order app were released in September. The following apps are currently available on the app store.

SACS Excess  
SACS Inquiry  
SACS Inspections  
SACS Inventory  
SACS Time Clock  
SACS Work Orders

For more information, please contact SACS Sales.

☎ 256-397-1999 ✉ [sales@sacssoftware.com](mailto:sales@sacssoftware.com)

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## Credit Card Payments

More of our customers are accepting payments using debit and credit cards. We have solutions for the desktop and web.

Our desktop solution requires a card terminal to process the debit or credit card. It includes a chip reader for new style cards. It allows you to easily and quickly process payments. It is fully integrated into SACS Housing Software, which allows you to easily receive, process, and void transactions.

As of April 2019, the major credit card companies no longer require signatures on card transactions. This makes payment processing as easy as swiping or inserting the card.

Our web solution allows your residents to make payments any time online, reducing the workload associated with rent collection. Since it is fully integrated into SACS Housing Software, late charges and other fees will immediately be reflected in their balance.

Some agencies are charging a processing fee to cover the cost of card processing. You should contact your HUD office for specific guidance.

We are proud to announce our partnership with TSYS for credit card processing. TSYS is a global payment solutions provider. In 2018, they were named one of the world's most ethical companies in payment services.



We are excited about our new relationship with TSYS. They will provide competitive rates and excellent service.

If you are interested in accepting debit or credit cards, please contact SACS Sales.

## Welcome New Customers!

SACS continues to grow. Please welcome our newest customers! We now serve 392 housing authorities in 21 states.

- Dunbar Housing Authority Dunbar, WV
- Washington Housing Authority Washington, NC

## Build 7222 Highlights

SACS Software Build 7222 was released on 10/11/2019. Listed below are some highlights from this release. After installing this update, you can view the full release notes from the SACS Main Menu by clicking Help then Release Notes.

### Applicable Systems

Implemented updated HUD forms.

Added support for TSYS credit card processing and online payments.

### Accounts Payable

Manual/Void Checks – Automatically assigns check numbers when check type is EFT.

### Tenant Accounts Receivable

Tenants - Added the ability to flag a pet as a service animal.

### Tenant Data/Applications

Application Statistics – Added a new report to print applicant statistics.

Appointment Letter – Added a new program to print a miscellaneous appointment letter.

Fraud Recovery Report – Added a new report to calculate the rent to recover.

Offer Letter – Added support for three letter types: Make, Accept and Refuse.

### General Ledger

Account History – Added the ability to select a date range.

### Maintenance System

Work Order Entry – Added a new tab for pets.

### Payroll/Personnel

Posting Journal – Updated the program to show the amount of comp time used in the totals.

### Section 8

Fraud Recovery Report – Added a new report to calculate the rent to recover.

Application Statistics – Added a new report to print applicant statistics.

## Developer's Corner

Our developers continue to be busy with customer generated program change requests. Build 7222 has over 170 enhancements.

We continue to look for more ways to automate your offices. This release features our new appointment registration system. As you schedule appointments for applicants and residents, those appointments are registered in the SACS Calendar.

When an applicant or resident arrives for an appointment, they can use the appointment registration system to indicate that they have arrived for the appointment. This works well with a touch-screen kiosk.

When the appointment is registered, the system will send a SACS Messenger message to the case worker indicating that the applicant/resident has arrived. Another application can be used on the case worker's desktop to show their appointments for the day and a list of applicants or residents

that are waiting in the lobby. It even allows the case worker to record the amount of time they spent with the applicant or resident. A new report is available to show this information.

A new report has been added to Conventional Housing and Section 8 to calculate rent fraud. The new fraud calculator will use information stored with each rent change to calculate the amount of rent to recapture.

The IRS will be releasing a new version of form W4 for 2020. The information on the new W4 form will allow us to more accurately calculate an employee's tax liability. New fields will be added to accommodate the new information. You are required to use the new W4 for new employees. Existing employees are encouraged to submit a new form, but it is not a requirement.

As always, we welcome your suggestions and input. Send them to: [changerequest@sacssoftware.com](mailto:changerequest@sacssoftware.com).

## Tech Tips

Microsoft is ending support for the following operating systems on January 14, 2020:

Windows Server 2008 and 2008 R2  
Windows 7

If you are using these operating systems, you should be planning on upgrading them by January. After January, these operating systems will no longer receive security updates.

For upgrade information or assistance, please contact SACS Sales at (256) 397-1999 or [sales@sacssoftware.com](mailto:sales@sacssoftware.com).

## Tax Forms

It's time to start preparing your 2019 tax form order. This year Nelco, our business forms partner, will be taking your tax form orders. You can place your order through their website: [NelcoSolutions.com/SACS](http://NelcoSolutions.com/SACS).

To make your ordering easier, Nelco has mailed an order form that includes your order history from last year. Be sure to place your order before November 8<sup>th</sup> to receive a 30% discount.

## Conference Schedule

SACS is now wrapping up a successful conference season. Thank you to everyone who stopped by to say hello. Here are the final conferences for this year. If you will be attending one, stop by our booth. For those who can't make it, we'll see you next year!

NAHRO	MO NAHRO	Texas NAHRO
Oct. 10-12 San Antonio, TX	Oct. 15-18 St. Charles, MO	Oct. 21-23 San Marcos, TX



## Webinar Schedule

This year we will be offering webinars of SACS products. You can view the SACS Webinar Calendar by visiting [SacsSoftware.com/Support/Training](http://SacsSoftware.com/Support/Training). You must be logged in to see the calendar.

### Upcoming Webinars

#### Credit Card and Online Payments

This session will provide a demonstration of processing Credit Card and Online Payments.

#### Event Date and Times

10/15/2019 9:00AM - 9:30AM CST  
10/22/2019 9:00AM - 9:30AM CST

#### Tax Forms

This session will provide an overview on the required end of year tax forms and electronic submissions. We will close with a review of the procedures.

#### Event Date and Times

11/12/2019 9:00AM - 9:30AM CST  
11/19/2019 9:00AM - 9:30AM CST

#### Network Security

This session will review Network Security. We will discuss the importance of firewalls and virtual private networks (VPN).

#### Event Date and Times

12/10/2019 9:00AM - 9:30AM CST  
12/17/2019 9:00AM - 9:30AM CST

To register, email [training@sacssoftware.com](mailto:training@sacssoftware.com) or call SACS Sales at 256-397-1999.



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