SACS NEWSLETTER

"Serving the public housing industry for 40 years"

2011 User Conference

By Keith Scott

The 2011 User Conference was a great success. We had over 300 people in attendance. Your active participation in our classes and training continues to enhance our conference.

This newsletter contains a recap of the new features and services that were demonstrated during the conference. The SACS feature overview movie can be downloaded from the following link:

http://www.sacsinc.com/movie/sacsmovie4.asp.

If you would like to become a member of the SACS Steering Committee, please let us know. This committee helps us with the conference agenda and provides input on proposed software changes and enhancements. If you are interested, email Grant Dark at grant@sacsoftware.com.

Welcome New Customers

By Sherri Blasingame

Please welcome our newest customers:

City of Douglas Housing Authority – Douglas, GA
Coastal Community Action, Inc. – Newport, NC
Ellijay Housing Authority – Ellijay, GA
Wake County Housing Authority – Zebulon, NC

Contact Information

Scott Accounting & Computer Services, Inc.
P.O. Box 190
Alexander City, AL 35011

Sales
888-897-4012
sales@sacsoftware.com

Technical Support
Phone 256-329-2646
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http://www.sacsinc.com

Developer's Corner

By Danny Lloyd

Each time we hold a user conference, I come back with a multitude of new ideas. This year's conference was no exception. We received change requests and new ideas for each of our housing modules.

Our developers are working through our pending changes. The next public release is scheduled for July 2011. It will include all of the latest changes and enhancements.

The success of our public releases is a result of our beta test program. Our beta testers install and use the latest changes. If you are interested in participating, please send an email to grant@sacssoftware.com.

Our new SACS Document Management system is now moving into beta testing. I am excited about this new module. The SACS features movie contains an overview of this software. Our document manager is completely integrated into SACS Housing Software. This gives us the ability to offer you features that cannot be found in competing systems.

In May we started using the new sacssoftware.com domain name. This domain name will be used by our developers, technicians and sales staff. This change will better identify our software solutions for public housing agencies. You will hear more about this in the coming months.

I look forward to receiving your ideas and suggestions. If you have a program change or idea, please send it to changerequest@sacssoftware.com.

Tech Tips

By Mark Worthy

The latest SACS Software release, build 4105, has been posted on our website. The following link will take you to the updates page:
http://sacsinc.com/Support/Updates.aspx

We have added new features and made several enhancements in this update. The following is a list of new features that have been added:

- A Guest Log has been added in the new release that allows users to record inquiries from the public about housing.
- Added the new payroll Form 941.
- A Workers Time program was added in the Work Orders module that allows the user to record employee times on an open work order before the work order is closed.
- A Make Deposit program has been added to Tenant Receivables. This allows users to deposit their daily tenant receivables to cash management. The program can also print a deposit slip.
- We now have a plug-in service that allows you to set up the system to have the SACS Calendar send a user a reminder email of a scheduled appointment.

These are just a few of the many enhancements within the latest SACS update. We encourage users to update to this latest version of the software. If you need assistance installing this update, contact SACS Technical Support.

Scott Accounting

By Steve Presley

What is the Operating Budget Form?

In the past, PHAs were required to complete the Operating Budget form - HUD 52564. This form details yearly revenues and expenses.

PHAs were also required to complete four other supporting schedules. These supporting schedules contain specific calculations that are used in the Operating Budget form.

Under Asset Management, PHAs are required to prepare budgets for each project prior to the start of each year, and have these budgets available on file. While there are no prescribed HUD-forms for the budgets, there are several formats available to reflect the conversion to Asset Management (Including those offered here at Scott Accounting).

The budget forms that may be used as supporting schedules (For the authorities that still use them) are HUD 52566 – Schedule of all positions and salaries, HUD 52567 – Schedule of non-routine expenditures, HUD 52571 – Schedule of administrative expenses other than salaries, HUD 52573 – Summary of budget data and justifications.

Based on customer needs, we prepare operating budgets using HUD Form 52564 and the HUD supporting schedules, or using custom budget forms, including any combination of standard forms and supporting documentation.

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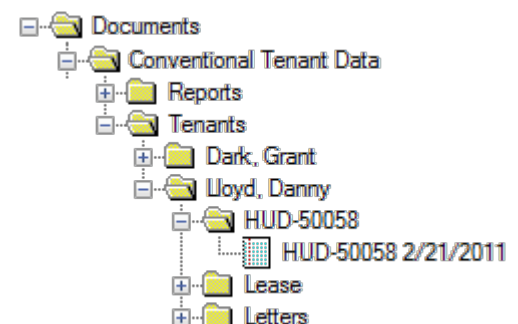Email: steve@sacsinc.com

SACS Document Manager

Electronic Document Storage

Simple to store, simple to find

SACS Document Manager benefits include:

- ➤ Automated archiving of 50058s, reports and letters.
- ➤ Attach files from computer
- ➤ Scan documents directly
- ➤ Email documents
- ➤ Enhanced document security

Reduce your document file storage

Contact SACS Sales today for more information and to set up a demonstration.   888-897-4012 or sales@sacssoftware.com

SACS Web Services

➢ Domain Name Registration
(yourhousingauthority.org)

Before publishing a website on the internet or having a
branded email address, you will need a registered
domain name, like *yourhousingauthority.org*. SACS will
assist you in finding and registering your own domain name.

➢ Website Design

SACS offers website design services to build your own presence on the World Wide Web.
We have experienced developers and tools available to provide you with an economical
solution.

➢ Website Hosting

SACS offers website hosting. Hosting your website with SACS eliminates the need to
purchase and maintain a web server. It also alleviates the need to purchase additional
internet bandwidth. Your website will be hosted on the servers in our data center.

➢ Email Hosting

SACS offers email hosting. Create a professional email address using your own domain
name. Using your own domain will allow others to quickly identify your agency. Our
email hosting package includes virus scanning and spam detection.

Coming soon …

SACS Online Applications

SACS provides a fully integrated tenant application process that is a simple and economical
way to receive and process housing applications online. SACS Online Applications minimizes
paperwork and time consuming data entry, streamlining the entire tenant applicant process.

Some of the benefits include:

➢ Fully integrated with SACS Housing Software
➢ Reduces the incomplete or inaccurate applications
➢ Reduces employee time spent on application process
➢ Available 24/7

Contact SACS Sales today for more information to receive a price quote. 888-897-4012 or
sales@sacssoftware.com

Upcoming Events

SACS will be attending the following conferences. We look forward to seeing you there!

SERC Annual Conference – Miami, FL   **June 19-22, 2011**

AAHRA Annual Conference – Point Clear, AL   **June 26-29, 2011**

CCHRCO Annual Conference – Myrtle Beach   **August 21-24, 2011**

MAHRO Annual Conference – Biloxi, MS   **August 10-12, 2011**